



# Department of Public Health and Human Services

## FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** Misty Sampson / Pleasant Dreams CC

**Type:** Renewal Inspection      **Date:** 10/24/2017      **Time:** 12:50 PM

**Director:** Misty Dawn Sampson

**Contact:** \_\_\_\_\_

**Licensing Worker:** Gloria Tatchell      **Phone #:** (406) 444-1954

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**Time:** 12:52 PM # **children:** 4 # **under 2:** 1 # **caregivers:** 2

**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**STAFF RATIOS**

Yes	1. License
Yes	2. Overlap

**BUILDING/FIRE REQUIREMENTS**

No	<p>3. Inside Facility</p> <p><b>37.95.708(3)</b>  <b>(3)</b> Telephone numbers of the parents, the hospital, police department, fire department, ambulance, and the emergency Montana poison control center (1 (800) 222-1222) must be posted by each telephone.  <b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found that phone numbers for the hospital, police, fire department, and ambulance were not posted.  <b>Plan of correction approved February 5, 2018.</b></p>
Yes	4. Fire Safety
No	<p>5. Equipment</p> <p><b>37.95.720(4)</b>  <b>(4)</b> Each child, except school-age children who do not take naps, shall have clean, age-appropriate rest equipment, such as a crib, cot, bed or mat. Seasonably appropriate top and bottom covering, such as sheets or blankets, must be provided. Crib mattresses and other rest equipment shall be waterproof and regularly sanitized.  <b>The intent of this rule was not met:</b></p> <p>Based on interview, CCL found that children did not have waterproof cots or mats.  <b>Plan of correction approved February 5, 2018.</b></p>
Yes	6. Exiting

**OUTDOOR TOUR**

No	<p>7. Play Area</p> <p><b>37.95.121(10)</b>  <b>(10)</b> Trampolines are prohibited for use by children in care. Trampolines on facility premises must be inaccessible to children in care.  <b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found that children had access to a trampoline.  <b>Plan of correction approved February 5, 2018.</b></p> <p><b>37.95.121(6)(a)</b>  <b>(a)</b> Outdoor play areas shall be designed so that all parts are always visible and easily supervised by staff.  <b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found that the outdoor area was not designed so that all parts are visible and easily supervised by staff. The outside play area surrounded the house on four sides, and all areas were not always visible to caregivers.  <b>Plan of correction approved February 5, 2018.</b></p>
N/A	8. Swimming

**PROGRAM ISSUES**

Yes	9. Supervision
Yes	10. Provider Responsibilities

**PROGRAM ISSUES**

Yes	11. Activities
N/A	12. Night Care

**HEALTH ISSUES**

Yes	13. Illness Exclusion
No	<p>14. Health Prevention</p> <p><b>37.95.183(2)(a-g)</b>  <b>(2)</b> A first aid kit must be kept on site at all times and must at a minimum contain :  <b>(a)</b> Sterile, absorbent bandages;  <b>(b)</b> A cold pack;  <b>(c)</b> Tape and a variety of band-aids;  <b>(d)</b> Tweezers and scissors;  <b>(e)</b> The toll free number for the Emergency Montana Poison Control Center, 1(800) 222-1222;  <b>(f)</b> Disposable single use gloves.  <b>The intent of this rule was not met:</b></p> <p>Based on review of first aid kit, CCL found that the kit did not contain bandages, tape and a variety of band-aids, tweezers, scissors, and disposable single use gloves.  <b>Plan of correction approved February 5, 2018.</b></p> <p><b>37.95.183(4)</b>  <b>(4)</b> A portable first aid kit containing at least the items listed in (2) above must accompany staff and children on trips away from the facility.  <b>The intent of this rule was not met:</b></p> <p>Based on interview, CCL found that the portable kit was not available in the house .  <b>Plan of correction approved February 5, 2018.</b></p>

**MEDICATION**

Yes	15. Administration
Yes	16. Storage

**INFANTS/TODDLERS**

No	<p>17. Diapering</p> <p><b>37.95.1001(8)</b>  <b>(8)</b> Diapering and toileting areas shall contain a wash basin that is separate from that used for food preparation.  <b>The intent of this rule was not met:</b></p> <p>Based on interview, CCL found that caregivers washed their hands in the food prep sink after changing diapers.  <b>Plan of correction approved February 5, 2018.</b></p>
Yes	18. Feeding
Yes	19. Bathing
Yes	20. Sleeping
Yes	21. Activities
Yes	22. Outdoor Activities

**NUTRITION/FOOD ISSUES**

Yes	23. Sanitation
Yes	24. Meal Frequency
Yes	25. Special Diet

**TRANSPORTATION**

N/A	26. Basic Requirements
N/A	27. Child Passenger Safety

**WRITTEN RECORDS**

No	<p>28. Parent Information</p> <p><b>37.95.115(1)</b>                  (1) The following written information shall be made available to all parents:                  (a) A typical daily schedule of activities;                  (b) Admission requirements, enrollment procedures, hours of operation;                  (c) Frequency and type of meals and snacks served;                  (d) Fees and payment plan;                  (e) Regulations concerning sick children;                  (f) Transportation and trip arrangements;                  (g) Discipline policies; and                  (h) Department day care licensing requirements.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on interview, the provider's written parent information was unavailable for review. The written information should include the above information.  <b>Plan of correction approved February 5, 2018.</b></p>
No	<p>29. Facility Records</p> <p><b>37.95.121(3)</b>                  (3) Any pet or animal, present at the facility, indoors or outdoors, must be in good health, show no evidence of carrying disease, and be a friendly companion of the children. The provider is responsible for maintaining the animal's vaccinations and vaccination records. These records must be made available to the department upon request. The provider must make reasonable efforts to keep stray animals off the premises.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on interview, CCL found that the provider did not have documentation of vaccinations.  <b>Plan of correction approved February 5, 2018.</b></p> <p><b>37.95.702(6)</b>                  (5) The provider shall maintain an up-to-date a master list with the name, address, and phone number of all children in care and their parents or guardians.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on interview, CCL found that the provider did not maintain a current master list of children , parents, addresses, and phone numbers.  <b>Plan of correction approved February 5, 2018.</b></p> <p><b>37.95.711(6)</b>                  (6) A record of food served shall be kept on file for at least 1 month.</p> <p><b>The intent of this rule was not met:</b></p>

**WRITTEN RECORDS**

Based on interview, CCL found the provider did not keep a menu on file for at least one month .  
**Plan of correction approved February 5, 2018.**

**37.95.141(1)**

(1) The facility shall keep a daily attendance record of the children for whom care is provided.  
**The intent of this rule was not met:**

Based on interview, CCL found that the provider did not have a daily attendance record .  
**Plan of correction approved February 5, 2018.**

No	<p>30. Child File Review</p> <p><b>37.95.141(5)(a-d)</b></p> <p>(5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:</p> <ul style="list-style-type: none"> <li>(a) written information on each child explaining any special needs of the child, including allergies;</li> <li>(b) a release or authorization of persons allowed to pick up the child;</li> <li>(c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and</li> <li>(d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and</li> </ul> <p><b>The intent of this rule was not met:</b></p> <p>Based on record review, CCL found that the provider did not have the required children's forms for the one infant in care:</p> <ol style="list-style-type: none"> <li>1. Pediatric health statement;</li> <li>2. Immunizations;</li> <li>3. Feeding schedule;</li> <li>4. Emergency consent form.</li> </ol> <p><b>Plan of correction approved February 5, 2018.</b></p>
No	<p>31. Medication File</p> <p><b>37.95.181(4)(b)</b></p> <p>(4) If the provider/facility elects to administer medication to children, the provider/facility must maintain the following documentation on site:</p> <ul style="list-style-type: none"> <li>(b) a written medication administration policy which includes at a minimum: <ul style="list-style-type: none"> <li>(i) types of medication which may be administered; and</li> <li>(ii) medication administration which may be administered; and including the route of medication administration, the amount of medication given, and the times when medication is to be administered; and</li> </ul> </li> </ul> <p><b>The intent of this rule was not met:</b></p> <p>Based on review of facility records, CCL found that the provider did not have a medication administration policy.</p> <p><b>Plan of correction approved February 5, 2018.</b></p>
Yes	32. Caregiver File Review
Yes	33. First Aid Requirements

**ADMINISTRATIVE RECORDS**

Yes	34. License-Certificate
Yes	35. Facility Requirements
Yes	36. Registration/License Process